



POST TITLE: Finance Manager

GRADE: RSW Level 6

HOURS OF WORK: Full time

RESPONSIBLE TO: Director of Finance and Services

RESPONSIBLE FOR: Finance Officers

Required as soon as possible

MAIN PURPOSE:

The Royal School are seeking to appoint an enthusiastic, flexible and committed Finance Manager to manage a team of finance staff to ensure the provision of an effective and efficient finance service to the school and to support the Director of Finance and Services and Principal in their responsibility to ensure the school meets its statutory requirements and furthers the education of the pupils.

The ideal candidate will be able to demonstrate:

- A sound knowledge of financial management systems
- Strong interpersonal and communication skills
- The ability to identify work priorities and to manage own workload and the teams to meet deadlines.

Further details and application form:

Jane Edwards
e-mail: je@theroyal.school
Tel: 01902 341230

Closing date for applications

Monday 14 January 2019, 12 noon

The Royal is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

The post is subject to an enhanced Disclosure Barring Service check.