



Person Specification	
Job Title	Art & Design Technician
Salary/Grade	NLW
School Name	The Royal School
Location	Penn Rd, Wolverhampton WV3 0EG
Reporting to	Subject Leader of Art
Responsible for	Technical in class support and responsibility for the management of the Art and Design area ensuring health & safety regulations are adhered to.

Requirements	Essential	Desirable	How assessed
Education & Qualifications			
Evidence of commitment to continuing professional development		✓	Application Interview References
Art & Design based qualifications / background		✓	Application Interview References
Willingness to undertake further work related training	✓		Interview
Equivalent of 4 GCSE subjects at Grade C or above		✓	Certificate
Relevant experience			
A tangible interest in Art and Teaching	✓		Application References
Experience of meeting tight and cyclical deadlines	✓		Application References
Awareness of Health and Safety issues relating to equipment and materials		✓	Application Interview
Experience of working in a school environment		✓	Application
Working in school workshops		✓	Application
Knowledge of materials used in the classroom		✓	Application
Experience of supporting and advising students in acquiring a range of technical skills		✓	Application References

Skills, Knowledge & Abilities			
Ability to follow and document detailed instructions	✓		Application Interview
Ability to maintain high standards under pressure	✓		Application Interview
Excellent literacy, numeracy and IT skills	✓		Application
Working knowledge of IT systems including Microsoft Office	✓		Application
Knowledge of Photoshop		✓	Application
Ability to communicate effectively, both orally and in writing.	✓		Application
Accuracy and attention to details	✓		Application
Accurate record keeping	✓		Application
Organisation skills	✓		Application
Able to use ICT effectively to manage health and safety documents and logs	✓		Application
Disposition			
A desire to help the Art Department team achieve its vision	✓		Application Interview
Ability to think creatively and to prioritise	✓		Application Interview
Excellent communication skills	✓		Application
Organised and self-motivated	✓		Application Interview
Excellent interpersonal skills	✓		Application Interview
A commitment to safeguarding and promoting the welfare of children and young people.	✓		Interview References
A commitment to the school values and professional standards	✓		Interview
Ability to work under pressure and to prioritise and meet deadlines	✓		Interview References
Willing to participate in development and training opportunities.	✓		Interview
Other requirements			
Flexibility to working hours to accommodate school requirements, such as (but not limited to) attendance at Open Evenings, Information Evenings, performances. Occasional weekend working may be required.	✓		Application
A demonstrable commitment to supporting and promoting safeguarding, student welfare, equality and diversity.	✓		Application
Candidates must demonstrate awareness/understanding of equal opportunities.	✓		Application
A commitment to follow all requirements, training and adhere to all policies ensuring and promotion of the safeguarding and welfare of students.	✓		Application
Candidates must demonstrate an understanding and knowledge of the individual's responsibility for promoting and safeguarding the welfare of children and young people.	✓		Application

Candidates should have an interest in a career in teaching.		✓	Application Interview
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