

Job details

Facilities & Estates Lead

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| Employer | <u>The Royal School Wolverhampton</u> |
| Location | <u>Wolverhampton, West Midlands</u> |
| Contract type | Permanent |
| Contract term | Full time |
| Closing date | Midday 3rd November Interview date to be confirmed |
| Job starts | November 2020 or as near to this date as possible. |



The Royal School is seeking a highly motivated Estates and Facilities Lead. In partnership with the School Senior Leadership Team, the post-holder will contribute to the Strategic Development Plan for the school. The post-holder will lead the implementation of the strategic and operational plans across the school in partnership with the Principal and extended Senior Leadership Team.

Supporting the school with coordinating upkeep, maintenance, compliance, security and health and safety. Providing advice and an expert perspective on buildings maintenance alongside leading on Health and Safety.

The post-holder will develop and deliver communications, including briefings, and materials as appropriate to support the school with new legislation and policy changes.

Ensuring compliance by developing operational procedures, protocols, undertaking risk assessments and work place inspections whilst ensuring the school estate is managed appropriately. Raising the profile of Health, Safety, Estates and Facilities by using positive, effective communication and promotions.

This is an excellent opportunity for an experienced professional.

The Royal School is at an exciting time of development. The free school is an all-through (Reception to Y13) '*independent*' school without day fees whilst still providing excellent boarding at affordable fees. Alongside the growth in pupil numbers, there will be an expansion in the curriculum, enrichment activities and improved facilities, enabling us to extend and enhance still further the range of opportunities for all our young people.

Please, visit The Royal School website for further information. Please complete and return your application to lcallaway@theroyal.school

Please note that CVS are not accepted for this role.