



Job details

Senior school lunchtime supervisor

Employer	<u>The Royal School Wolverhampton</u>
Location	<u>Wolverhampton, West Midlands</u>
Contract type	Part time 11.45am-2:00pm, Monday-Friday Term time only 11.25 hours per week/national living wage
Contract term	Temporary, Maternity Cover (end date to be confirmed)
Closing date	Friday 15th October (midday) Interviews: week commencing 18th October
Job starts	Monday 1st November

The Royal School is seeking a lunchtime supervisor to work with the catering team in our Senior School canteen.

Role and Responsibilities

- Being aware of responsibilities under child protection legislation and reporting concerns to the Designated Safeguarding Lead.
- To ensure that all health and safety regulations are followed.
- To follow COVID-19 guidance on health and safety within a working environment.
- Ensuring facemasks are worn at all times (except for those exempt)
- Ensuring hand sanitiser is used prior to staff and students entering the building.
- Cleaning tables and chairs after the pupils and staff have eaten (after each use).
- Wiping door handles and surfaces regularly.

- Effective supervising of pupils in the dining hall and other parts of the school (as directed by the Catering Manager)
- Cleaning up spillages
- Helping to clear away food and clean and stack tables and chairs after pupils have left the dining hall.
- Helping to clean the floors after the pupils have left the dining room.
- Ensuring that pupils keep out of areas that are out of bounds, i.e. kitchen, 6th form toilets.
- Deal with misbehaviour and report any problems directly to the catering manager.

Person specification

- A good sense of humour.
- Enjoyment of working with children.
- Ability to manage children.
- Good communication skills.
- The ability to work as part of a team.
- Clearance from the Disclosure and Barring Service.
- Experience of working within a school canteen is desirable, but not essential.
- You will not be required to serve food but may be asked to use the tills in extremely busy times.

Please email completed application forms to icallaway@theroyal.school
CVS will not be accepted.